



SRO Analysis (V9) August, 2014

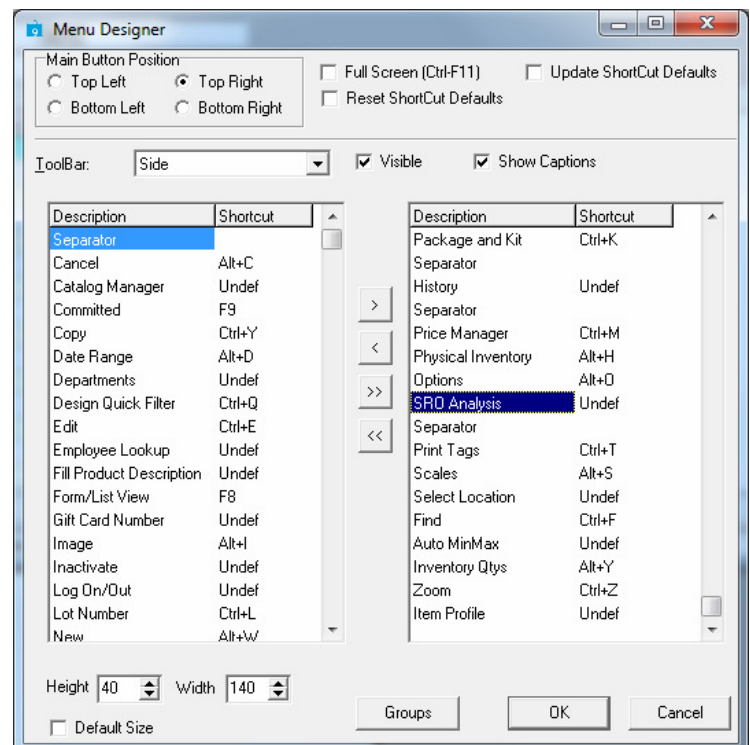
SRO stands for Sold, Received, and On Order. The SRO function is a tool that analyzes history and populates the results in the inventory screens. The SRO Tool populates Sold Qty, Rcvd Qty, and On Order Qty for Stores and for the Company. Those fields can be added to inventory screens and are viewable while selecting items for Purchase Orders.

Retail Pro9

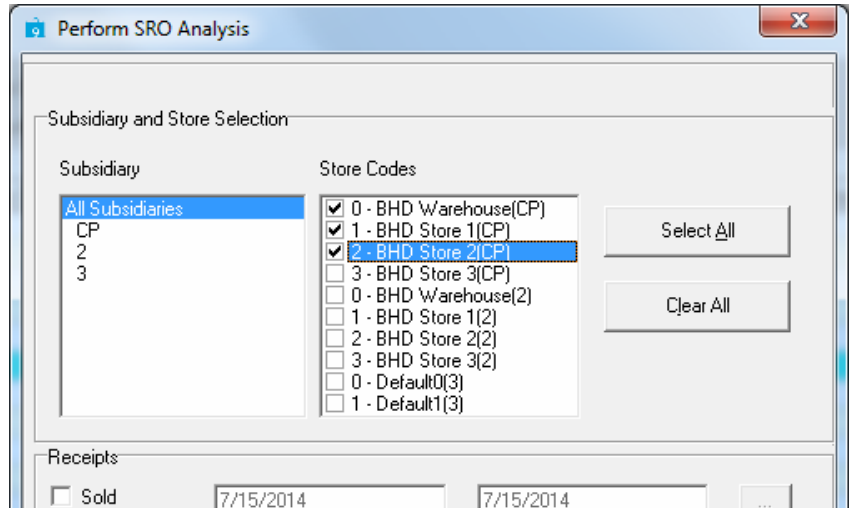
From the main menu, select Merchandise > inventory > SRO Analysis. If it is not on the menu, it may need to be added using the Menu Designer:

1. Right click the menu and select Menu Designer. Make sure that the SRO Analysis is listed on the right side of the designer.

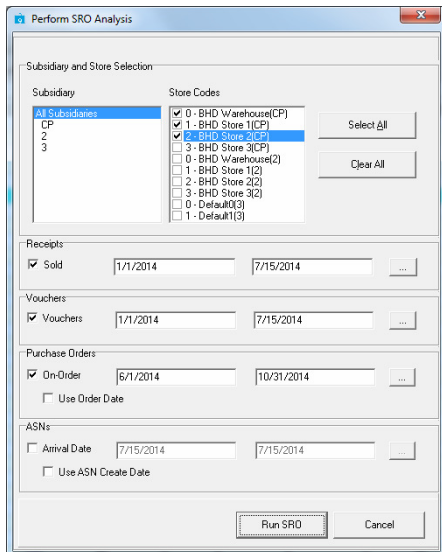
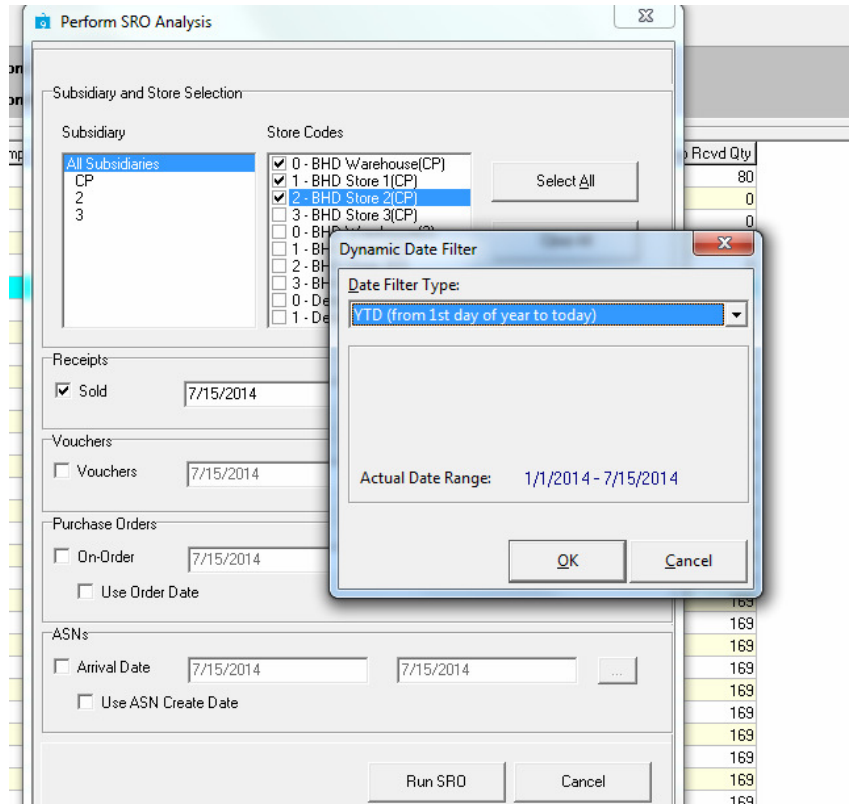
2. Select the SRO Analysis Button



3. Select the Stores

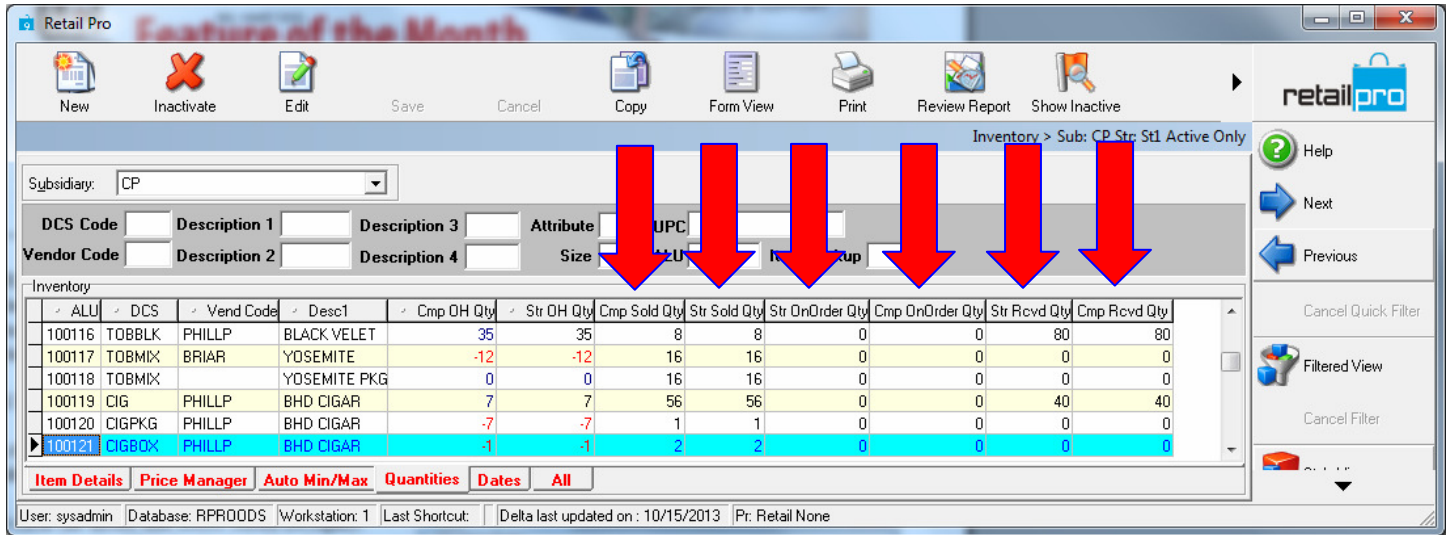


3. Check off Receipts, Voucher, and On Order.
4. Click the Button to the right of the date field.
5. In the Dynamic date Filter, pull the drop down menu and select a date type and fill in the details as needed
6. Repeat for each of the date ranges as needed.
7. Do not select Use Order Date to have the On Order us the Ship Date



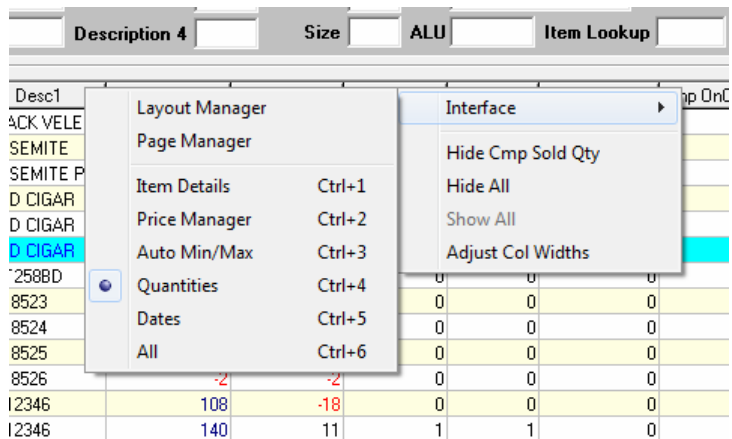
8. Select Run SRO

9. The result is in the inventory screens (You may have to use the Page Manager tool to modify the screens to include these fields).



10. To use the Page Manger:

- a. Right Click the Coulmn Header and select Interface > Pager Manger



- b. Locate the fields and double click them to move them above the line

