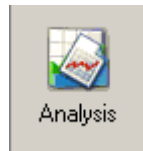




Retail Pro Version 8 Report Field Definitions June, 2012

The field definitions below are used in Retail Pro Version 8 Summary and Merchandise Reports. Access the Reports program by clicking on the "Analysis" icon at the top of the Retail Pro Version 8 home screen, and then the "Reports" icon on the side menu.

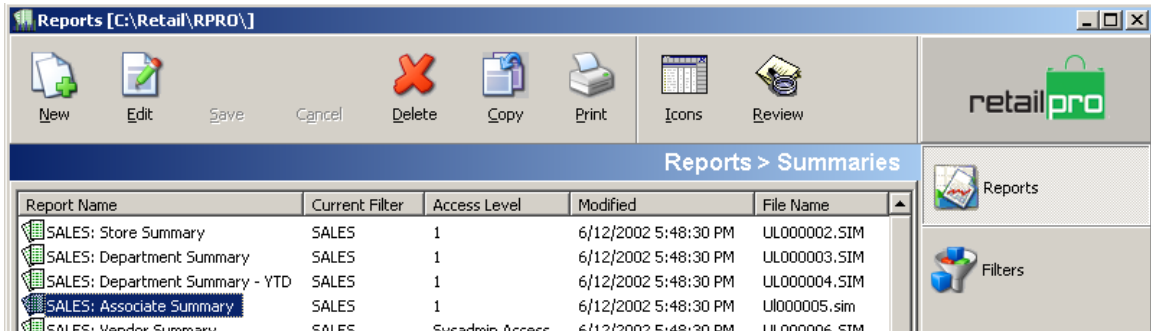


After selecting either "Summary" or "Merchandise" from the side menu, a list of reports will appear. (Summary Reports are pictured here)

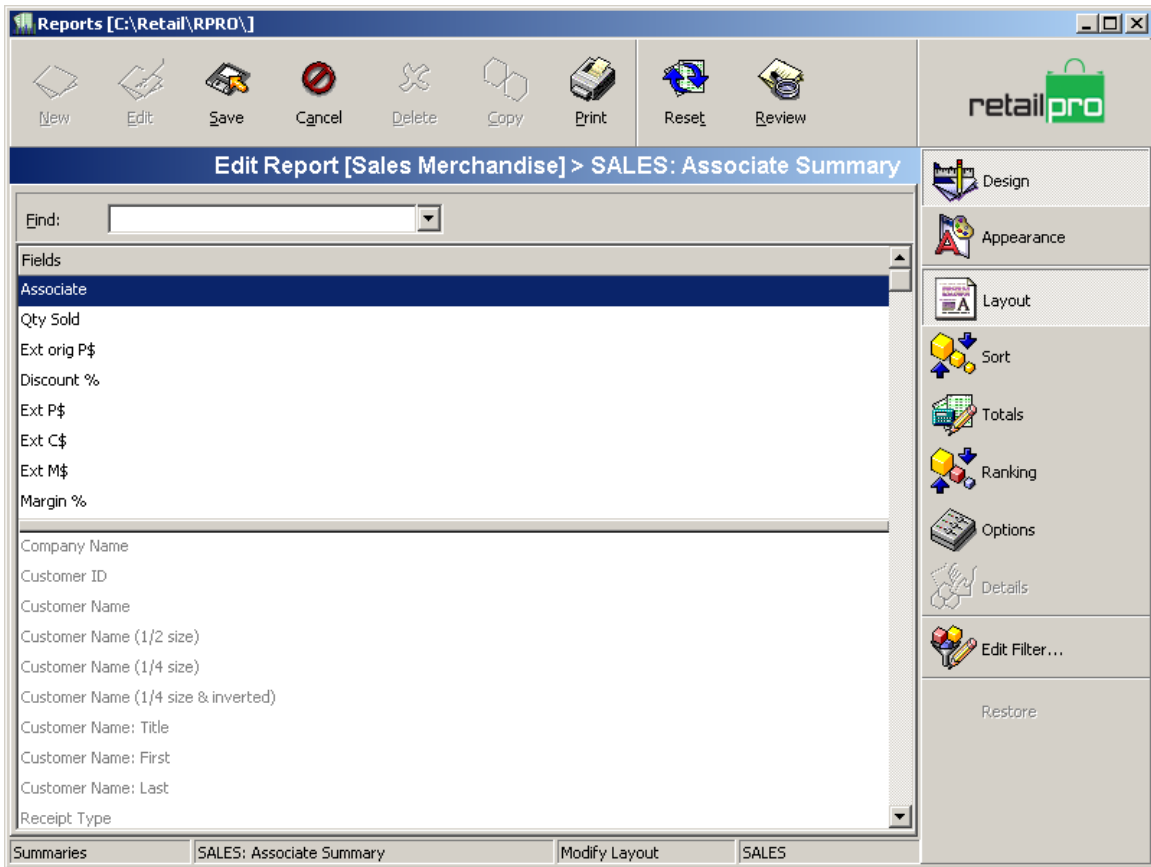
The screenshot shows the 'Reports' window with a menu bar (New, Edit, Save, Cancel, Delete, Copy, Print, Icons, Review) and a sidebar with 'Reports' and 'Filters' options. The main area displays a table of reports.

Report Name	Current Filter	Access Level	Modified	File Name
SALES: Store Summary	SALES	1	6/12/2002 5:48:30 PM	UL000002.SIM
SALES: Department Summary	SALES	1	6/12/2002 5:48:30 PM	UL000003.SIM
SALES: Department Summary - YTD	SALES	1	6/12/2002 5:48:30 PM	UL000004.SIM
SALES: Associate Summary	SALES	1	6/12/2002 5:48:30 PM	UL000005.SIM
SALES: Vendor Summary	SALES	Sysadmin Access	6/12/2002 5:48:30 PM	UL000006.SIM
SALES: Style Summary	SALES	1	6/12/2002 5:48:30 PM	UL000007.SIM
SALES: Item Summary	SALES	1	11/4/2002 7:48:04 PM	UL000008.SIM
SALES: Size Summary	SALES	Sysadmin Access	6/12/2002 5:48:30 PM	UL000009.SIM
SALES: Customer Summary	SALES	Sysadmin Access	6/12/2002 5:48:30 PM	UL000010.SIM
SALES: Store Summary by Price L...	SALES	Sysadmin Access	6/12/2002 5:48:30 PM	UL000011.SIM
SALES: Discount Summary	SALES	1	6/12/2002 5:48:30 PM	UL000012.SIM
SALES: Monthly Summary - Past 1...	SALES	1	6/12/2002 5:48:30 PM	UL000013.SIM
SALES: Day of Week Summary - T...	SALES	Sysadmin Access	6/12/2002 5:48:30 PM	UL000014.SIM
SALES: Hourly Summary - This Mo...	SALES	Sysadmin Access	6/12/2002 5:48:30 PM	UL000015.SIM

To select a report, highlight the report and click the "Edit" button.



The fields available on this report will appear. Fields above the line are currently listed on the report. Fields below the line can be added to the report by highlighting and double-clicking the field name.



The table below lists most fields available on Summary and Merchandise Reports.

Address 1 –Address 3	String	The address of the bill to customer.
ALU	String	A user-defined field that can be used to look up items. This field can contain text descriptions, catalog numbers, etc.
Accounting marks:	String	Accounting marks provided for use with Retail Pro Accounting Link.
Adj C\$	Number	Cost in dollars after this memo.
Adj Qty	Number	Units on hand after this this memo.
Arrival Date	Date	The date the document was created
Arrival Time	Time	The time the document was created
Associate	String	The Associate who created the item.
Attr	String	Attribute. A field used to describe an item, typically a color or a second size.
Aux Field 1 – Aux Field 8	String	Auxiliary user-defined fields for inventory items.
Avg C\$	Number	The average cost of the item for the report period.
AVG M \$	Number	The item's average margin amount.
Avg M\$T\$	Number	The item's average margin amount, including tax.
Avg M%	Number	The average margin percentage.
Avg Orig P\$	Number	The average original price. Original price is the price before discounts.
Avg P\$	Number	The average price for the item for the report period.
Avg P\$T\$	Number	The average price, including tax, for the item for the report period.
Avg T\$	Number	The average tax amount for the item for the report period.
Avg T1\$	Number	The average tax amount for Tax Area 1.
Avg T2\$	Number	The average tax amount for Tax Area 2.
Business	Char	Business/Consumer flag. For use only when VAT is the taxing method selected in preferences.
C	String	Class. Second tier of the DCS Code. typically used to assign merchandise within each department to a more narrow category or class. 1-3 characters
C Name	String	An optional descriptive name for the first tier of the DCS.
C\$	Number	The item's current Cost.
Cancelled	Char	Indicates if the receipt was cancelled (Y) or not (N).
Card 1-8:	String	CreditCards tendered, broken out by type.
Carrier	String	The name of the person or service transporting the merchandise.
Cash	Number	Cash tendered.
Cashier	String	The cashier for the sale.
Check	Number	Check tendered.
CHRG	Number	Customer Charged tendered.
COD	Number	COD tendered.
Coefficient	Number	This number is equal to the price of an inventory item divided by the cost of the item. Coefficients are typically used by retailers in VAT countries.
Comm Code	Char	The commission code assigned to the item.
Comm\$	Number	The commission amount (for currently active price level).

Comm\$ + SPIF\$ Total	Number	The total commission and salesperson incentive fee amount.
Comm%	Number	The commission percentage for the assigned code.
Comment 1-10	String	Ten lines of optional text.
Comment 1-2	String	Comment fields on the receipt.
Committed in	Number	Units quantity incoming on PO, TO.
Committed out	Number	Units quantity outgoing on SO, TO.
Company Name	String	The customer's company name.
Confirmation	String	Records how a former slip was verified and filed at the Main: Manual, Auto, or None.
CRCD	Number	CreditCards tendered.
Creating Doc #	Number	When the source is a document such as a voucher, that document #.
Customer ID	Number	Identifies the customer.
Customer Name	String	The full name of the Bill To customer.
Customer name 1/2 size	String	The full name of the Bill To customer, reduced size.
Customer name 1/4 size	String	The full name of the Bill to customer, reduced size.
Customer name 1/4 size & inverted	String	The full name of the Bill to customer, reduced size and upside down.
Customer Name:First	String	The first name of the Bill To customer.
Customer Name:Last	String	The last name of the customer.
Customer Name:Title	String	The title of the Bill To customer (Mr., Mrs., etc.)
D	String	Department. First tier of the DCS Code. typically used for the broadest classification. 1 to 3 characters
D Name	String	An optional descriptive name for the second tier (Department)of the DCS Code.
Day of Month	Number	The day of the month the data occurred.
Days In Transit	Number	On an out slip, this field may contain a numerical value from 0-99 to specify the expected number of days a transfer will take.
DBT CD	Number	DebitCard tendered.
DCS	String	A unique code identifying each department. DCS consists of a Department, Class, and Subclass.
Department Name	String	An optional descriptive name for the DCS Code.
Deposit	Number	The dollar amount of deposits taken.
Desc 1	String	A descriptive field usually used as the style description. As such, it must be the same for all members of a style.
Desc 2	String	Description 2: A descriptive field usually used for recording any additional information to describe this particular item, such as a vendor's catalog number.
Desc 3 – Desc 4	String	Description 3-4: Additional descriptive fields used for recording any supplementary information to describe an item.
Destination Store	Number	The number of the store to which the merchandise is being transferred.
Destination Store Code	Number	The store code of the store to which the merchandise is being transferred.
Diff C\$	Number	Difference in cost adjusted on this memo.
Diff Qty	Number	Difference in units adjusted on this memo.

Disc %	Number	The discount percentage.
DiscontinuedDate	Date	The date when the item is to be discontinued.
Discount Type Name	String	The name of the discount. Ex: DAMAG, FLOOR, CLSOUT.
Discount%	Number	The discount percentage.
DT1-DT16 - % Tot ExtC\$	Number	The percentage of the total extended cost for Data Type 1-16.
DT1-DT16 - % Tot ExtD\$	Number	The percentage of the total extended discount amount for Data Type 1-16.
DT1-DT16 - % Tot ExtM\$	Number	The percentage of the total extended margin amount for Data Type 1-16.
DT1-DT16 - % Tot ExtOrig P\$	Number	The percentage of the total extended original price for Data Type 1-16.
DT1-DT16 - % Tot ExtOrig P\$T\$	Number	The percentage of the total extended price with tax for Data Type 1-16.
DT1-DT16 - % Tot ExtOrig T\$	Number	The percentage of the total extended original tax amount for Data Type 1-16.
DT1-DT16 - % Tot ExtP\$	Number	The percentage of the total extended price for Data Type 1-16.
DT1-DT16 - % Tot ExtP\$T\$	Number	The percentage of the total extended price with tax for Data Type 1-16.
DT1-DT16 - % Tot ExtT\$	Number	The percentage of the total extended tax amount for Data Type 1-16.
DT1-DT16 - % Tot Qty	Number	The percentage of the total quantity for Data Type 1-16.
DT1-DT16 - Avg UnitC\$	Number	The average unit cost for Data Type 1-16.
DT1-DT16 - Avg UnitD\$	Number	The average unit discount amount for data type 1-16.
DT1-DT16 - Avg UnitD%	Number	The average unit discount percentage for Data Type 1-16.
DT1-DT16 - Avg UnitM\$	Number	The average unit margin amount for Data Type 1-16.
DT1-DT16 - Avg UnitOrig P\$T\$	Number	The average unit original price with tax for Data Type 1-16.
DT1-DT16 - Avg UnitOrig T\$	Number	The average unit original tax amount for Data Type 1-16.
DT1-DT16 - Avg UnitP\$	Number	The average unit price for Data Type 1-16.
DT1-DT16 - Avg UnitP\$T\$	Number	The average unit price with tax for Data Type 1-16.
DT1-DT16 - Avg UnitT\$	Number	The average unit tax amount for Data Type 1-16.
DT1-DT16 - Coefficient	Number	This number is equal to the price of an inventory item divided by the cost of the item for Data Type 1-16. It can be used to calculate price if it is multiplied by cost. Coefficients are typically used by retailers in VAT countries.
DT1-DT16 - Ext C\$	Number	The extended cost for Data Type 1.
DT1-DT16 - Ext D\$	Number	The extended discount amount for Data Type 1-16.
DT1-DT16 - Ext D%	Number	The extended discount percentage for Data Type 1-16.
DT1-DT16 - Ext Orig T\$	Number	The extended original tax amount for Data Type 1-16.
DT1-DT16 - Ext OrigP\$	Number	The extended original price for Data Type 1-16. The original price is the price before discounts.
DT1-DT16 - Ext OrigP\$T\$	Number	The extended original price with tax for Data Type 1-16.
DT1-DT16 - Ext P\$T\$	Number	The extended price with tax for Data Type 1-16.
DT1-DT16 - Ext T\$	Number	The extended tax amount for Data Type 1-16.
DT1-DT16 - Margin %	Number	The unit margin percentage for Data Type 1-16.

DT1-DT16 – Markup %	Number	The unit markup percentage for Data Type 1-16.
DT1-DT16– Avg UnitOrig P\$	Number	The average unit original price for Data Type 1-16. The original price is the price before discounts.
DT1-DT16-Ext M\$	Number	The extended margin amount for Data Type 1-16
DT1-DT16-Ext P\$	Number	The extended price for Data Type 1-16.
DT1-DT16-Qty	Number	The quantity for Data Type 1-16.
EDI Item Status	Number	Indicates the item's EDI status – Transmitted or not transmitted.
Entry Date	Date	The date the document was entered.
Entry Station	String	The number of the station where the document was entered..
Entry Store	Number	The number of the store where the document was entered..
Entry Store Code	Number	The store code of the store where the document was entered..
Entry Time	Time	The time the document was entered.
ETA	String	Estimated Time of Arrival:
Ext C\$	Number	The extended cost of the item. (Qty X Cost)
Ext coefficient	Number	This number is equal to the extended price of an inventory item divided by the extended cost of the item. Coefficients are typically used by retailers in VAT countries.
Ext D\$	Number	The extended discount amount.
Ext D\$T\$	Number	The extended discount amount, including tax.
Ext DT\$	Number	The extended discount tax amount.
Ext former P\$	Number	The extended price to be used for restored prices when marking-down items.(Qty X P\$) When using VAT mode, Former Price with Tax is used instead of Former Price.
Ext former P\$T\$	Number	When marking down items while using VAT, the extended price to be used when restoring prices.(Qty X P\$T\$)
Ext M\$	Number	The extended profit amount. (Qty X M\$)
Ext M\$T\$	Number	The extended margin amount, including tax.
Ext margin%	Number	The extended profit gained from an item when it is sold, expressed as a percentage of the price.
Ext mark up%	Number	The extended profit expressed as a percentage of the cost.
Ext O P\$	Number	The extended original price of the item. The original price is the price before discounts.
Ext Order C\$	Number	The extended unit cost when creating a new order for the item. (Qty X Order cost)
Ext Orig P\$	Number	The extended original price of the item. The original price is the price before discounts.
Ext Orig P\$T\$	Number	The extended original price, including tax.
Ext P\$	Number	The extended price of the item. (Qty X P\$)
Ext P\$T\$	Number	The extended price, including tax.
Ext SPIF\$	Number	The extended salesperson incentive fee amount.
Ext T\$	Number	The extended tax amount.
Ext T1\$	Number	The extended tax amount for Tax Area 1.
Ext T2\$	Number	The extended tax amount for Tax Area 2.

Ext Tax%	Number	The extended tax percentage.
Ext Tax1%	Number	The extended tax percentage for Tax Area 1.
Ext Tax2%	Number	The extended tax percentage for Tax Area 2.
Fee \$	Number	Dollar amount of a fee.
Fee \$w/t	Number	Dollar amount of a fee with tax.
Fee 1-8:	String	Receipt fee.
Fee name	String	Description of a receipt fee.
Fee tax \$	Number	Dollar amount of the tax on a fee.
First DateReceived	Date	The first date this item was received on a voucher.
First P\$T\$	Number	The first price at which the item was received.
		The price to be used for restored prices when marking-down items. When using VAT mode, Former Price with Tax is used instead of Former Price.
Former P\$	Number	When marking down items while using VAT, the price to be used when restoring prices.
Former P\$T\$	Number	
GFT CD	Number	GiftCard tendered.
Gift	Number	GiftCertificate tendered.
Global discount \$	Number	Dollar amount of discount taken on entire transaction.
Global discount \$without tax	Number	Dollar amount of discount taken on entire transaction,
Global discount%	Number	Transaction discount percentage.
Hour	Number	The hour the data occurred.
In - transit in ???	Number	Units quantity incoming on a TO.
in - transit out ???	Number	Units quantity outgoing on a TO.
Inven Field 1 –Inven Field 4	String	inventory fields.
Inven Flag ??? Not non-inv	Number	Inventory flag.
Invoice #	String	The number of the vendor's invoice.
Invoice Date	Date	The date of the vendor's invoice.
		A sequential number that identifies each item in inventory. Item#s are used to identify items in Retail Pro 8 Series. Retail Pro9 Series uses UPCs, ALUs or system identifiers (SIDs) instead, which are guaranteed to be unique.
Item #	Number	
Kit Type	String	The type of kit item.
Last Date Marked Down	Date	The date the item was last marked down, using Price Manager.
		The last date the item was sold. Updated automatically when a sales receipt on which the item is listed is updated.
Last Date Sold	Date	
		The most recent date that the item was received. Updated automatically when a voucher on which the item is listed is updated.
Last DateReceived	Date	
Last Edit Date	Date	The date the record was last edited.
Last Edit Time	Time	The time the record was last edited.
Long Avg T\$	Number	The long version (not truncated) of the average tax amount for
		The long version (not truncated) of the average tax amount for Tax Area 1.
Long Avg T1\$	Number	
		The long version (not truncated) of the total tax amount (Tax Area 1 + Tax Area 2.
Long Ext T\$	Number	

Long Ext T1\$	Number	The long version (not truncated) of the total tax amount for Tax Area 1.
Long Ext T2\$	Number	The long version (not truncated) of the total tax amount for Tax Area 2.
Lot #	String	The lot number.
Lot # Crt Date	Date	The date the lot number was created.
Lot # Crt Time	Time	The time the lot number was created.
Lot # Exp Date	Date	The expiration date of the lot number.
Lot # Mod Date	Date	The last date the lot number was last modified.
Lot # Mod Time	Time	The time when the lot number was last modified.
Lot # Type	String	The type of control used for the lot number: Full or Partial (or None) .
M\$	Number	The profit dollar amount.
M\$T\$	Number	The profit dollar amount with tax.
M%	Number	Margin %. The profit gained from an item when it is sold, expressed as a percentage of the price.
Margin%	Number	Margin %. The profit gained from an item when it is sold, expressed as a percentage of the price.
Mark as Copied	String	Check mark indicates document was copied.
Mark as Transmitted	String	Check mark indicates document was prepared for polling to main.
Marked for Deletion	String	Check mark indicates document will be deleted. Timing of deletion depends on document type.
Markup %	Number	The profit expressed as a percentage of the cost.
Maximum	Number	The maximum unit quantity for a store for an item.
Memo Date	Date	The date the memo was entered.
Memo Reversed	String	Check mark indicates document was reversed.
Memo Source	String	The action that created the memo.
Memo Time	Time	The time the memo was entered.
Minimum	Number	The minimum unit quantity for a store for an item.
Month	Number	The month the data occurred.
Note	String	An optional note assigned to the record.
OH -MIN QTY	Number	Net units (On hand Qty-Minimum Qty)
Old C\$	Number	Cost in dollars before this memo.
Old M\$	Number	Margin dollars before this memo.
Old P\$	Number	Price in dollars before this memo.
Old Qty	Number	Units on hand before this memo.
On order	Number	Units outstanding on purchase orders.
Order C\$	Number	Item's cost when creating a new order for the item.
Out Slip #	Number	Slips: The sequential number from 1 to 99,999
P\$	Number	Price.The price of the item for the currently active price level.
P\$001-240	Number	The retail price for specified price level.
P\$T\$	Number	The price with tax.
P\$T\$001-240	Number	The retail price including tax for specified price level.
Payments	Number	The dollar amount of charge payments made.
Planned price flag	String	A Check mark indicates the item has one or more planned pricing instructions pending.
PO#	Number	The purchase order number.

POS Flag 1 –POS Flag 3	String	POS flag fields. Used to record additional information at point of sale.
Post Date	Date	The date the item was posted to the Main station.
Post Time	Time	The time the item was posted to the Main station.
Price Level	String	The name of the price level used for the report.
Qty	Number	Number of units.
Qty available	Number	Number of unit available after commitments and filters applied.
QTY sold	Number	Number of units sold.
Reason	String	Reason entered by the user.
Receipt #	String	Transaction number of a receipt.
Receipt Date	Date	The date of the receipt that recorded the sale.
Receipt T \$	Number	Dollar amount of the total tax on a receipt.
Receipt T1 \$	Number	Dollar amount of the tax area 1 on a receipt.
Receipt T2 \$	Number	Dollar amount of the tax area 2 on a receipt.
Receipt total	Number	Total dollar amount of a receipt.
Receipt total FC 1	Number	Total dollar amount of a receipt in foreign currency.
Receipt Type	String	The type of receipt: Sale, Return, etc.
Received	Number	The quantity received for and item.
Ref #	Number	The document number that reversed the current document.
Ref Date	Date	The date the document was reversed.
Region Name	String	The name of the region to which the item's store is assigned.
Resolution Date	Date	Date of transfer resolution.
Resolution Method	String	Slips: Indicates the resolution method used to resolve slip discrepancies; "Manual" or auto-resolution method.
Resolution Time	Time	Time of transfer resolution.
Resolved By	String	Slips: "Auto" when slips resolved by the automated process or associate name if resolved manually.
Reversed	Char	Indicates if the receipt was reversed (Y) or not (N).
Reversing	Char	Indicates if the receipt was a reversing document (Y) or not (N).
Round amount	Number	Amount rounded out of a transaction due to currency settings.
S	String	Subclass. The third tier of the DCS Code, typically used for more precise classifications.
S Name	String	An optional descriptive name for the third tier (subclass)of the DCS Code.
S/C	Number	StoreCredit tendered.
Scale	String	The description of a size scale.
Schedule #	Number	The number of the promotion schedule assigned to the item.
Serial #	String	The serial number.
Serial # Type	String	The type of control used for the lot number: Full or Partial (or None).
Ship Date	Date	The date these items ship.
Ship To Address1 – Ship To Address 3	String	The address of the ship to customer.
Ship To Company	String	The name of the ship to customer's company.
Ship To ID	Number	Identifies the Ship To customer.

Ship To Name	String	The full name of the Ship To customer.
Ship to name 1/2 size	String	The full name of the Ship to customer, reduced size.
Ship to name 1/4 size	String	The full name of the Ship to customer, reduced size.
Ship to name 1/4 size & inverted	String	The full name of the Ship To customer, reduced size and upside down.
Ship To Name:First	String	The first name of the Ship To customer.
Ship To Name:Last	String	The last (family) name of the Ship To customer.
Ship To Name:Title	String	The title of the Ship To customer.
Ship To Zip Code	String	The ZIP Code or Postal Code of the ship to address.
Shipping \$	Number	Dollar amount of shipping.
Shipping \$W/T	Number	Dollar amount of shipping with tax included.
Shipping Number	String	The number given by the vendor that created the ASN and sent it to the program.
Shipping tax \$	Number	Dollar amount of tax charged on shipping.
Size	String	The size of the item.
Slip Status	String	Document status: Regular, Reversed, or Reversing.
Slip Type	String	The type of slip, in slip or out slip.
Sold #	Number	The number of units sold for the report period.
Source Store	Number	The number of the store from which the merchandise is being transferred.
Source Store Code	Number	The store code of the store from which the merchandise is being transferred.
SPIF \$	Number	Sales Person Incentive Fee dollar amount.
Station	Number	The station where the sales occurred.
Store	String	The store name.
Store + Station	Number	The combined store and station.
Store Code	Number	The store code of the store (001, 002, etc.)
Store Credit Updated	Char	Indicates if the Store Credit was updated (Y) or not (N).
SUBLOC ID	Number	Sublocation ID for MCS system.
SUBLOC name	String	Sublocation name for MCS system.
T \$	Number	The tax dollar amount.
T%	Number	The tax percentage.
Target Updated	String	Out Slips: Check mark indicates if the destination inventory has been updated.
Tax	Number	The tax percentage.
Tax Area 1	String	Tax Area 1 name.
Tax Area 2	String	Tax Area 2 name.
Tax Area Name	String	The name of the tax area.
Tax Code	String	The tax code assigned to the item. Example, Taxable, Exempt,Luxury.
Tax Code 1	String	The tax code for Tax Area 1.
Tax Code 2	String	The tax code for Tax Area 2.
Tender info	String	Additional tender info such as credit card/Gift certificate number.
Tender name	String	The descriptive name of the tender.
TO #	Number	Document number for a transfer order.
Total + round amount	Number	Transaction total plus the amount rounded off the transaction due to currency rounding.
Tracking #	Number	The tracking number assigned to the item.
UDF Date	Date	User-defined date field.

UDF Name	String	User defined field name.
Units/Case	Number	The number of units per case that is used to convert between Case Qty and Qty.
UPC	Number	The item's unique UPC/EAN/ISBN identifier. Entries may be 13-18 characters.
User defined date: UDF date	Date	User-defined date field for entering additional item information.
User defined name: UDF name	String	The name assigned to the user-defined field.
VC	String	Vendor code. The unique 3-9 character code that identifies the vendor.
Vend Code	String	Vendor code. The unique 3-9 character code that identifies the vendor.
Vendor List C\$	Number	The listed cost of an item from a vendor, before any trade discount percentage is applied.
Vendor Name	String	The name of the vendor.
voucher Date	Date	The date when the voucher was created. Default: today's date
Voucher Payee Code	Number	The code identifying the payee addressed by the voucher.
Voucher Payee Name	String	The name of the payee addressed by the voucher.
Voucher Time	Time	The time the voucher was created.
Voucher Type	String	Either a RECEIVE or RETURN.
Voucher Vendor Acct #	Number	Your account number with the vendor listed on the voucher.
Voucher Vendor Code	Number	The code identifying the vendor addressed by the voucher.
Voucher Vendor name	String	The name of the vendor addressed by the voucher.
Week	Number	The week the data occurred.
Weekday	Number	The weekday the data occurred.
Workstation	Number	The workstation where the sales occurred.
Zip Code	String	The ZIP Code or Postal Code of the bill to customer.